

# Telecommunication Workers' Pension Plan and LTD Plan

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## Privacy Policy

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### Your Privacy

Your privacy is important to us. We will respect your privacy through the protection of your personal information.

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Your personal information is received or collected by us by way of data supplied to us by either you or your employer. Personal information is required for administering your pension, long term disability benefits and other benefits provided to those members who participate in the TWU-USW Employee Life and Health Plan and is collected, used and disclosed only for the purpose of administering benefits provided by the Pension Plan, LTD Plan, TWU-USW Employee Life and Health Plan and where required by law.

Because the Plans have contact information for retired former TELUS employees who were TWU-USW Local 1944 Union members, we have in the past assisted TELUS and the Union in delivering information and communications from them to retired former employees. We do not share your contact information with TELUS or the Union.

If you prefer not to receive information and communications from TELUS and/or the Union delivered by us then please complete and return to the Plan Administration Office the "Declaration To Opt-Out" which you will find printed on the back of this Privacy Policy. You can opt out from receiving this information and communications at any time. If you decide to opt out, the Plans will not deliver to you information and communications from TELUS and/or the Union within 30 days of receipt of your opt-out form.

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### Who uses your personal information

Your personal information is used by the Pension Plan, the LTD Plan, the TWU-USW Employee Life and Health Plan and their respective actuaries and other service providers.

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### Purpose of collecting personal information

Personal information is used to administer your pension accruals, pension payments, long term disability benefits including calculation of the amount of deductions for post-retirement medical, extended health and dental benefits and for the following:

- Determining eligibility for benefits
  - Determining pension benefit accrual
  - Collecting contributions
  - Calculating and paying benefits
  - Collecting overpayments
  - Providing information to you (the member) and, where required, your spouse and beneficiaries
  - Satisfying legal and regulatory reporting requirements
  - (Unless you opt-out) delivering to you information and communications from TELUS and the TWU-USW Local 1944
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## Security

We have implemented security safeguards we consider appropriate to protect your personal information so that it remains confidential. Your personal information will not be used for any purpose other than those identified in this policy. In addition we will not disclose your personal information to anyone outside the Plans and their respective actuaries and other service providers without your consent, unless disclosure without consent is required or authorized by law. If you have any questions concerning the personal information about you held by us, or its security, please contact the Administration Office and ask for the Privacy Officer.

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## Access

You have the right to access your personal information and to correct any inaccuracies. You can correct inaccuracies by submitting a request and proof of the correct information to the Plan Administration Office.

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## Declaration To Opt-Out

By checking the following box or boxes you are confirming that you do not want the Plans to send you information and communications from TELUS and/or the TWU-USW Local 1944. Upon receipt of your confirmation, the Plans will retain this Declaration on your file and we will cease sending you information or communications from TELUS and/or the TWU-USW Local 1944.

- I DO NOT want the Plans to send me information and communications from TELUS.*
- I DO NOT want the Plans to send me information and communications from the TWU-USW Local 1944.*

Name:

\_\_\_\_\_

Please Print

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Employee I.D.  
Or Birthdate:

\_\_\_\_\_

Address:

\_\_\_\_\_

Street

\_\_\_\_\_

City

\_\_\_\_\_

Postal Code